



PURCHASE ORDER

PO Number: 303-1-0662

Requisition Number: 303-1-01553

Order Date: 4/13/2021

Released

**DUE TO COVID-19 AND TFC'S COMMITMENT TO TIMELY PAYMENT,
PLEASE SUBMIT INVOICE ELECTRONICALLY TO:**

accountspayable@tfc.state.tx.us

IF INVOICE IS MAILED, DELAYS MAY OCCUR.

TEXAS FACILITIES COMMISSION

FISCAL MANAGEMENT / ACCOUNTS PAYABLE

P.O. BOX 13047 Austin, Texas 78711-3047

Delivery Location

Bolm Road Warehouse
6506 Bolm Road
Austin, TX 78721

Show numbers on all papers and packages

Referenced Source or Vendor

17430065650
SAFE-D - State Association of Fire and Emergency Districts
PO Box 676
Pflugerville, TX 78691
Tracy Wagner-Haight
Phone: 512-251-8101, Fax: 512-251-8152
tbwagner@texas.net

Print advertisement in association publication.

Description

Price as per the attached quote

TFC Contact-Elyzabeth Strong
512-590-9501

Line Items

Description	Qty	Unit	Unit Price	Start Date	End Date	Total
Half page horizontal (7.5"x 5") advertisement in SAFE-D's print/digital publication "SAFE-D Pen".	4	each	\$400.00	5/1/2021	2/1/2022	\$1,600.00
NIGP Class: 915 NIGP Item: 71 Object Class: 7281 Reimbursement Type: Not Reimbursable Notes: -Payment must be submitted when I submit artwork to the publisher. -They accept PO's and credit card payments. Deadline to submit payment April 15, 2021. -Ads will appear in May 2021, September 2021, November 2021,						

and February 2022 issues.

-To take advantage of the 20% discount, we must commit to advertise in 4 issues of SAFE-D publication.

Regular price is \$500/ea. x 4=\$2,000

\$2,000 - 20% discount = \$1,600 total

Note to Fiscal:

Split total between Org Code 0317 & Org Code 0319.

Grand Total \$1,600.00

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512)463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

Agency	TFC
Fiscal Year	2021
Division	Executive
Program	Surplus Property - Federal/State
Phone	(512) 463-9709
Org Code	0319 - F S P Fort Worth
Type of Purchase/PCC Code	'E' Purchases of commodities/services when the total amount is between \$0.00 - \$5,000.00
Work Order Number	n/a

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

Invoicing Standards

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.

TEXAS FACILITIES COMMISSION INTERNAL PURCHASING

PURCHASER: _____

Sastry, Archana - CTCM, CTPM, 5124632743

(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Tex. Tax Code § 151.309 (1993), for purchase of tangible property described in this purchase order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

[\(Show Terms And Conditions...\)](#)